

## CASE STUDY

### PSA Security Network

“The Treno solution is providing PSA with the tools we need to manage all of our business documents and to help us to become a truly paperless office. We have been able to maintain headcount and continue to expand as a business. We are doing more with what we have.”

Chris Salazar-Mangrum  
Director of Integrated Services

By implementing document management, storage and workflow solutions from Treno Software, PSA Security Network was able to realize cost savings, improved productivity and process efficiencies.

*Treno - PSA Case Study Interview*  
01.04.18

## The Challenge

The PSA Corporate Accounting team was tasked in managing the approval process of all vendor invoices coming into the department. Invoices would come in as mail and email. In turn, they needed to be distributed for approval prior to processing. Managing documents in motion was difficult and time consuming. The invoices were also at risk of being lost and misplaced, which would delay processing and prevent PSA to take advantage of prompt pay discounts.

In addition, storing paper invoices and transactions was quickly becoming a resource issue for the company, using valuable office space to store metal file cabinets rather than as office space for new staff hires.

PSA needed a solution to process, manage and store these corporate accounting records, and it was critical for that solution to integrate well with their existing NetSuite ERP system.

## The Solution

PSA is implementing Treno’s solution in its accounting department, to help facilitate the processing of vendor invoices and operating expenses. This will be a significant shift in the way the company handles this process. Where previously someone in the accounting department had to manually shuffle paper or create and manage individual email messages to/from invoice approvers, Treno will simplify that process by automating each of those steps through Treno’s workflow.



### Long-Term Benefits Expectation

PSA expects to continue to realize improved productivity and efficiencies as a result of implementing Treeno's solutions. PSA has already realized both "hard" and "soft" cost savings.

Printing costs have gone down significantly simply because they are no longer printing 500 or more invoices every day.

Implementing Treeno's solutions has also allowed PSA to optimize its headcount and reposition expertise to higher-value tasks.

PSA has been able to increase output and grow at a faster pace than previously expected, now processing about 700 invoices each day.

PSA is able to process invoices faster, and recognize revenue more quickly.

Relying on cloud storage has allowed PSA to eliminate its paper files and records, freeing up more square footage of office space and eliminating the need to purchase more servers and the support and maintenance that would otherwise entail.

## The Solution

This will allow the accounting department to quickly and easily generate reports and audit trails through Treeno's Workflow Reports. Treeno maintains workflow history at the invoice level which will allow corporate accounting to know how long the approval is taking and with whom the file still needs to be approved by.

Treeno's document storage solutions will also make storing paper documents in physical file cabinets a thing of the past for PSA. Using Treeno's cloud storage solution allows for easy indexing and fast retrieval of stored documents. Finding a document can be completed in sub second response time versus the manual process of chasing the paper. This will be a HUGE improvement.

The "Treeno Connect" widget also provides a direct tie-in to NetSuite, so users can key in an invoice number or other value on the NetSuite Bill transaction screen and link directly back to the Treeno the specific file/folder they're searching for – quickly and easily. It was important to PSA that this integration go smoothly, and it did.

### ABOUT TREENO SOFTWARE

Established in 2002, Treeno Software is a leader in the Enterprise Document Management (EDM) industry. Treeno Software's mission is to provide their customers with operational workflow efficiencies and measurable return on investment (ROI) through the fast installation and implementation of their fully secure, highly reliable, and easy-to-use, web-based Enterprise Document Management (EDM) Software Solution.

To learn how Treeno can help you— call **800.528.5005** or visit us on the web at **[treenosoftware.com](http://treenosoftware.com)**.